

City of Duquesne – Council Meeting Minutes

Date: March 25, 2025

Time: 7:00 PM

Location: City Hall / Zoom

Presiding: Mayor Adams

Call to Order

The meeting was called to order by Mayor Adams.

Roll Call

- Mayor Adams – Present
 - Council Person Washington – Present
 - Council Person Artim – Present
 - Council Person Brownfield – Present
 - Council Person Adams – May join remotely
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Public Comments on Agenda Items

No public comments were received regarding agenda items.

Consent Agenda

- No items for approval. Minutes from February 28 and bills will be reviewed and acted upon at the April 1, 2025 meeting.
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Mayor's Report

- Announced launch of the banner program honoring veterans.
 - Street department will assist with installation.
 - First round of flags ordered; more to be ordered by April 15–20 to be ready for Memorial Day.
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Public Works – Councilperson Washington

- Demolition of 4 properties to begin the week of April 7:
 - 11 South Fifth Street
 - 117 North Fourth Street
 - 1006 Sherman Avenue
 - 31 Meadow Street
 - Attended the National Council of Negro Women event honoring Ernestine Broadwater and Calvin Harris.
 - Proclamations to be prepared for the honorees.
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Water Department

- No report; representative absent.
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Community & Economic Development – Councilperson Brownfield

1. **Pet Waste Ordinance**
 - Ordinance No. 2025-01 to be introduced April 1, with readings in May.
 2. **Vacant Property Program**
 - Review of applications for 111 Kennedy Ave and 316 Commonwealth Ave.
 3. **Polish Hill Field Request**
 - Approved motion to allow Duquesne Dukes Youth Athletic Association to use the field April 1–Nov 28 (Mon, Thu, Fri, 5–7 PM).
 4. **Dumpster Days**
 - Scheduled for March 28.
 - Low registration (only 3 people).
 - Urged residents to properly use the program.
 - Cleanup efforts detailed, including 25 volunteers and large amounts of trash collected.
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Code Enforcement / Dumping Issues

- Ongoing illegal dumping, particularly near the back steps area.
 - Night patrols requested by the police department.
 - Residents urged to call 911 to report dumping.
 - Street department instructed to look for identifying information in dumped materials.
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Zoning & Planning

- No updates from Zoning Hearing Board or Planning Commission.
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Accounts & Finance – Councilperson Artim

- ACT 32 Tax Collection:
 - Jordan Tax Services recommended to continue as collector through a 3-year contract, with a possible 2-year extension.
 - No council action required at this time.
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Engineering – Laura (Engineer's Report)

- LSA Paving Project ongoing.
 - 3 out of 6 demolition properties completed; 3 remaining.
 - Catherine Waterline: repairs scheduled to begin Thursday.
 - Three grants open:
 - GTRP (due May 31)
 - Small Water & Sewer (due end of April)
 - Multimodal (due end of July)
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Solicitor's Report – Myron Sainovich

- Finalizing police manuals for distribution on USB drives.
 - Files being corrected and organized for accessibility.
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City Manager – Douglas Sample

- **Comcast Franchise Agreement:**
 - Renewal underway; no significant changes anticipated.
 - **Crossing 837 at Grant:**
 - Exploring safety concerns.
 - **Mechanical Device Fees:**
 - Begin collections for 2024 only.
 - Code officer will assist with identifying and verifying devices for accurate billing in 2025.
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Executive Session

Held to discuss contract negotiations.

Motion Passed:

Authorize City Manager to meet with the union and create a Memorandum of Understanding regarding wage and benefit terms.

Vote: 3-1 (Mayor Adams voted no)

Adjournment

Motion to adjourn approved.

Time: 7:49 PM

Mayor R. Scott Adams

City Manager Douglas Sample