

City of Duquesne – Council Meeting Minutes

Date: April 1, 2025

Time: 6:30 PM

Location: Council Chambers and via Zoom

1. Call to Order

Meeting called to order by Council Member at 6:31 PM.

2. Moment of Silence & Pledge of Allegiance

3. Roll Call

- Councilperson Washington – Present
- Councilperson Adams – Present
- Councilperson Artim – Present
- Councilperson Brownfield – Present
- Mayor Adams – Present

4. Public Comment on Agenda Items

No public comment in person or on Zoom.

5. Approval of Consent Agenda

Motion approved for the April 1, 2025 consent agenda, including:

- Minutes of the March 4, 2025 meeting
- Bill list for February 28, 2025

Motion passed 4–0

6. Mayor's Report

- Attended former Mayor Phil Krivacek's 90th birthday party
- Military banner program update: Over 35 banners to be displayed by Memorial Day
- Will perform a marriage ceremony on April 18, 2025, in Council Chambers

7. Public Works – Councilperson Washington

- Update from Steve on current street work
- Specific concerns raised about potholes on Hinnerman Street and paving on Wall Street

8. Water Department – Councilperson Adams

- Update on lead and copper inventory and DEP compliance

- Three water main breaks and several curb box replacements occurred
- Need for funding and future grant applications discussed

9. Community & Economic Development – Councilperson Brownfield

- **First Reading:** Pet Waste Ordinance No. 2025-01
- **Vacant Property Program:**
 - Resolution 2024-05 adopted for properties at 111 Committee Ave and 316 Commonwealth Ave
 - **Motion passed 3–0**
- **Event Approval:**
 - Approved use of Polish Hill Court Fields for Easter Egg Hunt on April 12, 2025 (Pride in the City of Duquesne & Duquesne Partnerships)
 - **Motion passed 3–0**
- Grants discussed: Clean Air Fund (pending), GT RP resubmission, People Parks & Community Foundation grant
- Noted unauthorized group activity at Polish Hill Park; police will investigate

10. Councilperson Artim Reports

- **Finance Report:** ACT 32 tax collector meeting upcoming
- **Engineer Report (Laura):**
 - Provided updated report to Council
 - Discussed grant deadlines and possible phased approach for Polish Hill improvements
- **Legal (Solicitor Myron):**
 - Discussed franchise agreement with Comcast; approved pending solicitor review
 - Fee schedule compliance with PA Third-Class City Code under review

11. City Manager Report – Douglas Sample

- Online codification project in progress
- Partnership with Tree Pittsburgh for tree canopy preservation under discussion

12. Code Enforcement

- Concerns raised about incorrect garbage citation issued to New Birth Church
- Apology/clarification letter discussed

13. Police Report – Chief Shaw

- Solicitation ordinance and permit process discussed
- Drone policy review in progress

14. Fire Report – Chief Cobb

- No major incidents reported

15. Old Business

- Demolition plans using new city-owned excavator discussed
- Dangerous structures list being prioritized for teardown
- Clarification that properties already approved for demo will be addressed first

16. New Business

- Request from resident for balloon release for deceased family member – permitted pending details
- Public concern addressed about animal control and documentation procedures

17. Community Announcements

- Next Workshop: April 22, 2025 @ 6:30 PM
- Home Rule Charter Study Commission: April 21, 2025 @ 6:30 PM

18. Public Comment

- Concerns over mistaken garbage citation by New Birth Church representative
- Resident complaint about dog attack and handling of police reports

19. Adjournment

Motion to adjourn to executive session: **Passed 4–0**

Motion to adjourn the meeting: **Passed 4–0**

Meeting adjourned at 8:00 PM



Mayor R. Scott Adams



City Manager Douglas Sample