

City of Duquesne – Council Meeting Minutes

Date: June 3, 2025

Time: 6:30 PM

Location: City Hall and via Zoom

1. Call to Order

Mayor Adams called the meeting to order at 6:30 PM. A moment of silence was observed, followed by the Pledge of Allegiance.

2. Roll Call

Present:

- Councilperson Elaine Washington
- Councilperson Aaron Adams (virtual)
- Councilperson Artim
- Councilperson Brownfield
- Mayor Adams

Absent:

- None
-

3. Public Comment on Agenda Items

No public comment was made on agenda items.

4. Approval of Consent Agenda

Motion to approve the **June 3, 2025 Consent Agenda**, including:

- **Minutes from May 6, 2025**
- **Bill List dated May 31, 2025**

Motion by: Councilperson Washington

Seconded by: Councilperson Artim

Vote: Passed unanimously, 5–0

5. New Business

a. Police Safety Report

Mayor Adams attended the Memorial Day event in Whitaker with State Senator Pisciotano and Councilman Aaron Adams. He acknowledged the Public Works department for their work on the banner program.

b. Summer Recess

Motion to cancel:

- **June 20 Workshop**
- **July 22 Workshop**
- **August 5 Council Meeting**

Council meetings to resume on the **4th Tuesday of August.**

Motion by: Councilperson Washington

Seconded by: Councilperson Artim

Vote: Passed unanimously, 5–0

6. Department Reports

a. Public Works – Councilperson Washington & Director Steve Arbasek

- Cleaned Strawberry Alley and Goldstrom
- Mowed grass despite weather conditions
- Patched potholes and applied mulch around islands and City Hall

b. Water Department – Councilperson Aaron Adams

- No major incidents reported
- Continued DEP compliance and documentation updates
- Working with PA American Water for Community Day participation
- Clarified billing minimum for water usage (1,000 gallons minimum charge applies)

c. Community & Economic Development – Councilperson Brownfield (Reported by Councilperson Artem)

- **First Readings:**
 - Landlord-Tenant Ordinance 2025-002 (clarifies applicability)
 - Recreational Vehicle Ordinance 2025-003 (clarifies boats as RVs and storage requirements)
- **Motion to ratify Greenways, Trails & Recreation Program (GTRP) grant resolution 2025-009.**
Motion by: Councilperson Artim
Seconded by: Councilperson Washington
Vote: Passed unanimously, 5–0
- Multimodal transportation funding for streetlights near McKeesport Bridge ongoing
- Duquesne Girls Softball request to use Polish Hill field under review; more info pending
- **Community Day Parade** scheduled for **August 2**
- **Zoning Hearing:**
 - **Request for single-room occupancy at 117 S. 7th St.**
 - **Zoning Hearing Board:** Friday, June 20 at 10:00 AM

d. Finance – Councilperson Artim

- Nothing significant to report

e. Treasurer’s Report – Councilperson Strahl

- Tax collections: approx. **61% of \$2,111,000 billed**
- Provided bank balances via email and hard copy

f. Engineer’s Report – Laura Branthoover

- **Second Street project** to start within a week
- **Lead and Copper Replacement & Street Projects:** coordination and mapping in progress
- Inspections ongoing for small water and sewer projects

g. City Solicitor – Myron Sainovich

- Following up on drone program for police
- No other items to report

h. City Manager – Douglas Sample

- No report

i. Police Department – Chief Shaw

- **236 calls for service** in May
- Police testing conducted; 7 applicants; background checks underway

j. Fire Department

- Chief Cobb not present; no report

k. Citizens Review Board – Ms. Chaffin

- Not present

7. Community Announcements

- **Next Council Workshop:** Tuesday, June 26, 2025 at 6:30 PM
- **Next Council Meeting:** Tuesday, July 1, 2025 at 6:30 PM
- **Home Rule Charter Commission:** June 16 at 6:30 PM
- **3-on-3 Basketball Tournament:** June 19, 12–3 PM, Polish Hill Memorial Park
- **Cycling for Kids:** Every Saturday, June 21–Aug 31, 10 AM, lower Grand Ave
- **Youth Parade and Rebirth Event:** June 27, starting 10 AM at the school; bench dedication for Mr. Dwayne Tucker at Grant Park

8. Public Comments

Mr. Morgan: Raised concerns over demolition of his properties at 600, 602, 604, and 606 Crawford Street.

- City Solicitor and Engineer confirmed legal procedures were followed (posting, public hearings).
- Mr. Morgan advised to contact legal counsel for further review and next steps.

9. Adjournment

Motion to adjourn:

By: Councilperson Artim

Seconded by: Councilperson Washington

Vote: Passed unanimously

Time: 6:56 PM

Mayor R. Scott Adams

City Manager Douglas Sample