

**City of Duquesne
Workshop Agenda
Tuesday, May 6, 2025
6:30 pm**

Meeting being held in person and remotely using ZOOM:

<https://us02web.zoom.us/j/5251078707?pwd=Z01uVXlMMlZaYm5BazJnYmR4MWs1QT09#success>

**CALL TO ORDER (PLEASE MUTE YOUR PHONES)
MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE
ROLL CALL**

**Councilperson Elaine Washington
Councilperson Aaron Adams
Councilperson Derek Artim
Councilperson Denise Brownfield
Mayor R. Scott Adams**

PUBLIC COMMENTS ON AGENDA ITEMS

At this time, citizens may address the Council of Duquesne on any issue appearing on today's agenda. Only residents and taxpayers of the City of Duquesne will be permitted to address the Council. Comments on non-agenda items will be taken at the end of tonight's meeting. Speakers will be permitted to speak for a maximum of 5 minutes. Groups of people will be required to designate a spokesperson to represent them before the Council who may speak for a maximum of 10 minutes. Speakers are asked to use the microphone at the speaker's stand, clearly state their name and address for the record and keep comments brief and to the point. Please spell your name for the record and sign in on the sign in sheet.

CONSENT AGENDA

- a. Review of Minutes – forthcoming on Monday (*I promise!!!*)
- b. Bill List – March 31, 2025

MOTION: approve the May 6, 2025, Consent Agenda

NEW BUSINESS

- 1. *Public Safety – Report by Mayor Scott Adams*
- 2. *Public Works – Report by Councilperson Elaine Washington*
 - a. Part time Summer Help – must be over 18 years old to apply

MOTION: to hire up to 5 part-time Public Works Summer Help for the 2025 season.

- 3. *Water Dept. – Report by Councilperson Aaron Adams*

4. Community & Economic Development – Report by Councilperson Denise Brownfield

- a. **Second and Third Reading of Pet Waste Ordinance No. 2025-001** – adopting a Pet Waste Ordinance to comply with the provisions of the City's MS4 Stormwater Ordinance. The First Reading took place at the April 1, 2025 Council Meeting.

MOTION: move to adopt Ordinance 2025-001 adopting rules and regulations related to Pet Waste.

- b. Polish Hill Park Request

- i. The Duquesne Boys and Girls Club is requesting use of Polish Hill Park for a 3 on 3 Basketball Tournament on Thursday, June 19th noon to 4 PM. Applicant will need to submit the necessary insurance requirements.

MOTION: to allow the Duquesne Boys and Girls Club to use of Polish Hill Park Field for a 3 on 3 Basketball Tournament on Thursday, June 19th, 2025.

- ii. The Duquesne Dukes Youth Athletic Association is requesting use of Polish Hill Park from 8:00 AM to 5:00 PM and to close Grant Avenue from the school to Polish Hill Park on 10:00 AM to 11:30 AM on Friday, June 27th. Applicant will need to submit the necessary insurance requirements.

MOTION: to allow the Duquesne Dukes Youth Athletic Association to use Polish Hill Park on Friday, June 27th from 8:00 AM to 5:00 PM and close Grant Avenue from the School to Polish Hill Park from 10:00 AM to 11:30 AM for a parade.

- c. Tree Pittsburgh Agreement – with support from the U.S. Forest Service, the City of Duquesne has been selected as one of Tree Pittsburgh's target municipalities for deeper community forestry engagement efforts. There is no financial commitment required by the City for the agreement.

MOTION: move to ratify the approval of the agreement between Tree Pittsburgh and the City for deeper community forestry engagement efforts.

- d. Proposed Grant Applications

- i. Greenways, Trails and Recreation Program (GTRP)
 - 1. Trails, parks and recreation, and beautification projects
 - 2. \$500K Max. and 15% match
 - 3. Deadline to apply – May 31, 2025
 - 4. Proposed Project
 - a. Polish Hill Park Renovations Phase II (est. cost \$500K)

- ii. Multimodal (MTF)
 - 1. Improve public transportation assets for pedestrian safety
 - 2. Min. \$100K to \$3MM Max. and 15% match
 - 3. Deadline to apply – July 31, 2025
 - 4. Proposed Project
 - a. Streetlights along Rt. 837 (near McKeesport Bridge) (est. cost TBD)
- e. Community Day Parade – plans are being finalized for the parade on August 2nd, 2025 starting at 10 AM on 4th and Grant and proceed upwards towards Polish Hill Park.
- f. Zoning Hearing Board – No Update
- g. Planning Commission – No Update

5. *Accounts & Finances – Report by Councilperson Artim*

- a. 2024 Financial Statements and Audit –appoint Hermann and Loll to perform the 2024 Audit at a cost not to exceed (NTE) \$16,000.

MOTION: to appoint Hermann and Loll to perform the 2024 Audit at a cost NTE \$16,000.

6. *Treasurer Dept. – Report by Maureen Strahl*

7. *Engineer – Report by Laura Branthoover*

8. *Solicitor – Report by Myron Sainovich*

9. *City Manager – Report by Douglas Sample*

10. *Police Dept. – Report by Chief William Shaw*

11. *Fire Dept. – Report by Chief Frank Cobb*

12. *Police Citizen Review Board – Report by Debra Chaffin*

OLD BUSINESS

COMMUNITY ANNOUNCEMENTS

- 1. **Upcoming Council Meeting** – Tuesday, May 27, 2025 at 6:30 PM.
- 2. **Home Rule Government Study Commission** – Monday, May 19, 2025 at 6:30 PM.
- 3. **2025 Primary Election** – Tuesday, May 20, 2025. Polling places are open from 7:00 AM to 8:00 PM. For information concerning your polling place please visit:
<https://www.pavoterservices.pa.gov/Pages/PollingPlaceInfo.aspx>

PUBLIC COMMENT

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ADJOURNMENT