

**City of Duquesne
Council Agenda
Tuesday, July 1, 2025
6:30 pm**

Meeting being held in person and remotely using ZOOM:

<https://us02web.zoom.us/j/5251078707?pwd=Z01uVXlMMlZaYm5BazJnYmR4MWs1QT09#success>

**CALL TO ORDER (PLEASE MUTE YOUR PHONES)
MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE
ROLL CALL**

**Councilperson Elaine Washington
Councilperson Aaron Adams
Councilperson Derek Artim
Councilperson Denise Brownfield
Mayor R. Scott Adams**

PUBLIC COMMENTS ON AGENDA ITEMS

At this time, citizens may address the Council of Duquesne on any issue appearing on today's agenda. Only residents and taxpayers of the City of Duquesne will be permitted to address the Council. Comments on non-agenda items will be taken at the end of tonight's meeting. Speakers will be permitted to speak for a maximum of 5 minutes. Groups of people will be required to designate a spokesperson to represent them before the Council who may speak for a maximum of 10 minutes. Speakers are asked to use the microphone at the speaker's stand, clearly state their name and address for the record and keep comments brief and to the point. Please spell your name for the record and sign in on the sign in sheet.

CONSENT AGENDA

- a. Review of Minutes – June 3, 2025
- b. Bill List – May 31, 2025

MOTION: move to approve the July 1, 2025 Consent Agenda.

NEW BUSINESS

- 1. Public Safety – Report by Mayor Scott Adams**
 - a. Proclamation for Eugene “Gene” Capristo
- 2. Public Works – Report by Councilperson Elaine Washington**
- 3. Water Dept. – Report by Councilperson Aaron Adams**
- 4. Community & Economic Development – Report by Councilperson Denise Brownfield**

- a. **Second and Third Reading of Landlord Tenant Ordinance No. 2025-002** – amending Ordinance 2019-004 to clearly identify who is applicable under the ordinance; including the exemption of County and Commonwealth owned properties. First Reading was on June 3, 2025.

MOTION: move to adopt Ordinance 2025-002 amending the Landlord Tenant Ordinance # 2019-004.

- b. **Second and Third Reading of Recreational Vehicle Ordinance No. 2025-003** – amending Ordinance 2024-001 to clearly identify boats as recreational vehicles and to delineate the proper area for storage. First Reading was on June 3, 2025.

MOTION: move to adopt Ordinance 2025-003 amending the Recreational Vehicle and Storage Ordinance # 2024-001.

- c. Lot Consolidation 1126 Grant Ave – Rae Ann Taylor is requesting a Lot Consolidation for parcels 305-L-16 and 305-18. This is considered a Simple Subdivision and is approved by Council. Planning Commission is not required to review.

MOTION: to approve the Lot Consolidation Plan for parcels 305-L-16 and 305-18 contingent upon completion of all comments by Glenn Engineering and Allegheny County for recording purposes.

- d. Community Bible Church (next to Gallagher’s Pharmacy) is requesting the temporary closure of N. 5th Street from Grant Ave to Parallel Way on Sunday, July 27, 2025 from 8:00 AM to 4:00 PM for their Annual Family & Friends Day.

MOTION: to allow the temporary closure of N. 5th Street from Grant Ave to Parallel Way on Sunday, July 27, 2025 from 8:00 AM to 4:00 PM for their Annual Family & Friends Day

- e. Proposed Grant Applications

- i. Multimodal (MTF)

- 1. Improve public transportation assets for pedestrian safety
 - 2. Min. \$100K to \$3MM Max. and 15% match
 - 3. Deadline to apply – July 31, 2025
 - 4. Proposed Project – Engineer Branthoover is reviewing past applications and we will submit for the most advantageous for funding.

- f. Zoning Hearing Board – held a Public Hearing on June 20, 2025 and denied Better Choices Transitional Housing be granted a variance request to operate a Single Room Occupancy at 117 South 7th Street, 305-M-369, which is located in a R-1 Single Family Residential Zoning.

- g. Planning Commission

- i. Recommended to deny Better Choices Transitional Housing be granted a variance to operate Single Room Occupancy at 117 South 7th Street, 305-M-369, which is located in a R-1 Single Family Residential Zoning District at its June 11, 2025 meeting.
- ii. Will be meeting on July 9, 2025 at 5 PM to review the Conditional Use Request to operate a Commercial Recreation Facility at 24 S. 1st Street. Following their recommendation, Council will hold a Public Hearing on August 26th, 2025 at 6:15 PM and then render a decision within 40 days.

5. *Accounts & Finances – Report by Councilperson Artim*

6. *Treasurer Dept. – Report by Maureen Strahl*

7. *Engineer – Report by Laura Branthoover*

8. *Solicitor – Report by Myron Sainovich*

9. *City Manager – Report by Douglas Sample*

10. *Police Dept. – Report by Chief William Shaw*

11. *Fire Dept. – Report by Chief Frank Cobb*

12. *Police Citizen Review Board – Report by Debra Chaffin*

OLD BUSINESS

COMMUNITY ANNOUNCEMENTS

- 1. Upcoming Council Meeting(s)** – Tuesday, July 1, 2025 at 6:30 PM. The July 22nd and August 5th, 2025 meetings are cancelled for summer recess.
- 2. Home Rule Government Study Commission** – Monday, July 21, 2025 at 6:30 PM.
- 3. Cycling for Kids** – every Saturday at 10 AM on Lower Grant Avenue by the Food Bank from June 21st to August 31st, 15 bikes will be available for kids to use to peddle the trail and learn about the benefits of cycling.
- 4. The Duquesne Dukes Youth Athletic Association** is holding its Rebirth Event and parade on July 18th, 2025. Parade starts at 10 AM at school and head towards Polish Hill Park for an afternoon of fun. There will also be a dedication of a bench for Mr. Tucker at the War Memorial in Grant Park (City Hall).
- 5. Community Day Parade** – plans are being finalized for the parade on August 2nd, 2025 starting at 10 AM on 4th and Grant and proceed upwards towards Polish Hill Park.

6. Public Hearing on upcoming Demolitions – the City will hold a Public Hearing on September 2, 2025 at 6:15 PM to certify properties for demolition.

PUBLIC COMMENT

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ADJOURNMENT