

**City of Duquesne
Workshop Agenda
Tuesday, April 22, 2025
6:30 pm**

Meeting being held in person and remotely using ZOOM:

<https://us02web.zoom.us/j/5251078707?pwd=Z01uVXIIMMlZaYm5BazJnYmR4MWs1QT09#success>

**CALL TO ORDER (PLEASE MUTE YOUR PHONES)
MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE
ROLL CALL**

**Councilperson Elaine Washington
Councilperson Aaron Adams
Councilperson Derek Artim
Councilperson Denise Brownfield
Mayor R. Scott Adams**

PUBLIC COMMENTS ON AGENDA ITEMS

At this time, citizens may address the Council of Duquesne on any issue appearing on today's agenda. Only residents and taxpayers of the City of Duquesne will be permitted to address the Council. Comments on non-agenda items will be taken at the end of tonight's meeting. Speakers will be permitted to speak for a maximum of 5 minutes. Groups of people will be required to designate a spokesperson to represent them before the Council who may speak for a maximum of 10 minutes. Speakers are asked to use the microphone at the speaker's stand, clearly state their name and address for the record and keep comments brief and to the point. Please spell your name for the record and sign in on the sign in sheet.

CONSENT AGENDA

- a. Review of Minutes – forthcoming on Monday
- b. Bill List – March 31, 2025

Action will be voted on at the May 6, 2025 Council Meeting.

NEW BUSINESS

1. Public Safety – Report by Mayor Scott Adams

- a. Accept resignation of Officer Caleb Black

MOTION: to accept the resignation of Officer Caleb Black effective April 27, 2025.

- b. Amend Wage Resolution

- c. **Motion: to adopt Resolution 2025-007 amend Resolution No. 2024-014 increasing the Chief of Police salary to \$93,000/yr starting April 6, 2025 (prorated).**

2. *Public Works – Report by Councilperson Elaine Washington*

- a. Part time Summer Help

3. *Water Dept. – Report by Councilperson Aaron Adams*

4. *Community & Economic Development – Report by Councilperson Denise Brownfield*

- a. **Prohibiting Pet Waste Ordinance No. 2025-001** – adopting a Pet Waste Ordinance to comply with the provisions of the City’s MS4 Stormwater Ordinance. The First Reading will take place at the April 1, 2025 Council Meeting. Second and Third Readings and consideration have been advertised for the May 6, 2025 Council Meeting.
- b. Polish Hill Park Request
 - i. The Duquesne Boys and Girls Club is requesting use of Polish Hill Park for a 3 on 3 Basketball Tournament on Thursday, June 19th noon to 3 PM. Consideration will take place at the May 6, 2025 Council Meeting.
 - ii. The Duquesne Dukes Youth Athletic Association is requesting use of Polish Hill Park from 8:00 AM to 5:00 PM and to close Grant Avenue from 10:00AM to 11:30 AM on Friday, June 27th. Consideration will take place at the May 6, 2025 Council Meeting.
- c. Tree Pittsburgh Agreement – with support from the U.S. Forest Service, the City of Duquesne has been selected as one of Tree Pittsburgh's target municipalities for deeper community forestry engagement efforts. Consideration will take place at the May 6, 2025 Council Meeting.
- d. Braddock Inclusion Project Food Truck Grant Project
- e. Proposed Grant Applications
 - i. Small Water & Sewer Program
 - 1. Water, sewer, and stormwater projects
 - 2. Min. \$30K to \$500K Max. and 15% match
 - 3. Deadline to apply – April 30, 2025
 - 4. Proposed Project
 - a. Lead Copper Inventory Phase II (est. cost \$500K)

Motion: to adopt Resolution 2025-008 authorizing the submittal of grant for Phase II of the Lead Copper Inventory.

- ii. Greenways, Trails and Recreation Program (GTRP)
 - 1. Trails, parks and recreation, and beautification projects
 - 2. \$500K Max. and 15% match
 - 3. Deadline to apply – May 31, 2025
 - 4. Proposed Project
 - a. Polish Hill Park Renovations Phase II (est. cost \$500K)
- iii. Multimodal (MTF)
 - 1. Improve public transportation assets for pedestrian safety
 - 2. Min. \$100K to \$3MM Max. and 15% match
 - 3. Deadline to apply – July 31, 2025
 - 4. Proposed Project
 - a. Streetlights along Rt. 837 (near McKeesport Bridge) (est. cost TBD)
- f. Community Day Parade – plans are being finalized for the parade on August 2nd, 2025 starting at 10 AM on 4th and Grant and proceed upwards towards Polish Hill Park.
- g. Zoning Hearing Board – No Update
- h. Planning Commission – No Update

5. *Accounts & Finances – Report by Councilperson Artim*

- a. Act 32 Tax Collector – requires uniform withholding of earned income taxes and remittance to a single local collector or Tax Officer per each County in the Commonwealth. Due to its larger size, Allegheny County was divided into 4 separate Tax Collector Districts. Duquesne falls under the Southwest Tax Collection District (SWTCD), which is currently being collected by Jordan Tax. That contract is expiring in 2025 and the Management Committee of the SWTCD issued an RFP and is recommending that Jordan Tax Service be awarded a three-year contract, with the option of another 2-year extension. The full SWTCD voted and it selected Jordan Tax Service for the three-year contract.
- b. 2024 Financial Statements and Audit –appoint Hermann and Loll to perform the 2024 Audit at a cost NTE \$16,000. Consideration will take place at the May 6, 2025 Council Meeting.

6. *Treasurer Dept. – Report by Maureen Strahl*

7. *Engineer – Report by Laura Branthoover*

8. *Solicitor – Report by Myron Sainovich*

9. *City Manager – Report by Douglas Sample*

10. *Police Dept. – Report by Chief William Shaw*

11. Fire Dept. – Report by Chief Frank Cobb

12. Police Citizen Review Board – Report by Debra Chaffin

OLD BUSINESS

COMMUNITY ANNOUNCEMENTS

- 1. Upcoming Council Meeting – Tuesday, May 6, 2025 at 6:30 PM.**
- 2. Home Rule Government Study Commission – Monday, May 19, 2025 at 6:30 PM.**

PUBLIC COMMENT

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ADJOURNMENT